



**Scouts**  
14th Wyre Forest  
(Rhydd Covert)

## **Annual General Meeting**

### **14<sup>th</sup> Wyre Forest (Rhydd Covert) Scout Group**

**Wednesday 13<sup>th</sup> September 2023 at 6.45pm**

**Held at the Scout Hut, Rhydd Covert.**



# Scouts

## 14th Wyre Forest (Rhydd Covert)

### 14th Wyre Forest Scout Group

#### Group Information

1. **Address of Headquarters:** Rhydd Covert,
2. **Scout Association Registration Number:**
3. **Executive Committee Members:**
  - Chair: Matt Jennings
  - Group Section Leader: Rachel Setchell
  - Treasurer: Kevin Quinn
  - Secretary: Nicky Small
4. **Trustees**
  - Rachel Setchell
  - Matt Jennings
  - Kevin Quinn
  - Nicky Small
  - Lucy Greenwood
  - Sam Walker
5. **Section Information**
  - **Scouts.** Aged 10½ to 14. Meet Wednesday evening 6.30-8.00pm  
Led by Sam Walker
  - **Cubs.** Aged 8 to 10½. Meet Wednesday evening 6.30-8.00pm  
Led by Rachel Setchell
  - **Beavers.** Aged 6 to 8. Meet Wednesday evening 6.30-  
Led by Jenna Rogers
  - **Squirrels.** Aged 4 & 5. Meet Wednesday evening 5.00-6.00pm  
Led by Christina Quinn



**Scouts**  
**14th Wyre Forest**  
**(Rhydd Covert)**

**Index of Pages**

1	Front Cover
2	Group Information
3	Index of pages
4	Agenda Pg 1
5	Agenda Pg 2
6	Agenda Pg 3
7	Chair's Report
8	Accounts Pg 1
9	Accounts Pg 2
10	Accounts Pg 3
11	Scrutineer's Report
12	Group Section Leaders Report
13	Section Reports - Scouts
14	Section Reports - Cubs
15	Section Reports -Beavers
16	Section Reports - Squirrels



**Scouts**

**14th Wyre Forest  
(Rhydd Covert)**

**14th Wyre Forest Scout Group**

**Annual General Meeting**

**Wednesday 13<sup>th</sup> September 2023 at 6.45pm**

**– at the Scout Hut, Rhydd Covert**

**Agenda of meeting**

1. Welcome and Introductions
2. Apologies
3. Acceptance of the Minutes from 2022 AGM
4. To adopt the constitution for the charity **(See appendix A below)**
  - 4a. To agree the number of members that may be elected to the Trustee Board – 6 members.
  - 4b. To agree quorum for each of:
    - Meeting of the Scout Council **(see appendix A below) - 10 people.**
    - Meetings of the Trustee Board **(See appendix B below) - 3 members.**
    - Meetings of any sub committee **(See appendix C below) - 3 members.**
5. Group Trustee Board Reports – all available online at our website in the Notice Board
  - Chair
  - Treasurer
  - GSL
6. Section Reports - all available online on our website
  - Scouts, Cubs, Beavers & Squirrels
7. Election of Group Trustee Board Officers – No other nominations received, after communications with parents and incumbent officers have shown a willingness to continue in role
  - Chair Matt Jennings - Nominated by the Group Scout Leader and to be approved by those present
  - Treasurer Kevin Quinn - Proposed by Rachel Setchell and Seconded by Matt Jennings
  - Secretary Nicky Small - Proposed by Matt Jennings and Seconded by Rachel Setchell
  - Rachel Setchell
  - Lucy Greenwood
  - Sam Walker
- 7a Appointment of Independent Examiners – Sarah Bennett
8. District Commissioner Report – Julie Goodyear
9. Presentations
10. End of AGM

**Other Important items (See points 4, 4a and 4b within the agenda)**

**Appendix A**

The Scout Council resolve to adopt the standard Group Constitution found in The Scout Association's Policy, Organisation and Rules with immediate effect. This resolution takes precedence over any previous constitution.

**Appendix B**

The quorum for meetings of the Trustee Board shall be half the normal members (i.e. ex-officio, elected, nominated and co-opted) which must include either the Chair or the Group Scout Leader.

**Appendix C**

The quorum for all sub-committee meetings shall be half the sub-committee members which must include at least one of the sub-committee Chair, Trustee Board Chair or the Group Scout Leader.

**General information for the changes:**

Renaming as Trustee Boards - What are the changes in POR? • The April 2023 edition of POR references Trustee Boards and Trustees instead of Executive Committees and Executive Committee members respectively, in all chapters

The Trustee Board is a team of volunteers who work together, as charity Trustees, to make sure Scouts is run safely and legally. At the heart of their role is a focus on strategy, performance and assurance. Effective Trustee support helps other volunteers run the Scout programme that gives young people Skills for Life

In future, this will mean that 'operational' tasks such as repairing the hut, cutting grass, fundraising and similar are managed through the Group Leadership Team or a Support Team. These operational tasks can be carried out by people who are also Trustees, however, they will be managed under the relevant team rather than in their Trustee role.

For your information, the make up of the Scout Group Council is:

**Membership**

(a) Membership of the Group Scout Council is open to:

- Scouters
- Group Scout Active Support members (including the Group Scout Active Support Manager and Group Scout Active Support Co-ordinators – if appointed)
- Drey, Colony, Pack and Troop Assistants
- Skills Instructors
- Administrators
- Advisers
- Patrol Leaders
- all parents of Squirrel Scouts, Beaver Scouts, Cub Scouts and Scouts
- the Sponsoring Authority or its nominee



**Scouts**  
**14th Wyre Forest**  
**(Rhydd Covert)**

- any other supporters including former Scouts and their parents who may be admitted by the Group Scout Leader, the Group Trustee Board or the Group Scout Council
- Explorer Scout Leaders (if stated in a Partnership Agreement)

(b) The District Commissioner and District Chairman are ex-officio members of the Group Scout Council.

(c) Membership of the Group Scout Council ceases upon:

- The resignation of the member
- The dissolution of the Council
- The termination of membership by headquarters following a recommendation by the Group Executive Committee



**Scouts**  
**14th Wyre Forest**  
**(Rhydd Covert)**

**Report from the Chair**

We have had a full year of activities in each of our sections and I would like to thank all of the leaders and their assistants for their hard work in planning and delivering programmes that enable our young people to experience new challenges and have fun. Each leader will give their section reports to find out what has been going on during the year!

I would also like to thank all of my fellow Executive Committee members, who work hard all year behind the scenes to keep the Group in good order. I would particularly like to thank Rachel Setchel, our Group Scout Leader, for her commitment to the Group – We couldn't do this without you!

At this AGM we are following the Scout Association's advice and moving to a Trustee Board, we have room on the Board for more parent representatives, this is not an onerous task; it involves meeting once a term. If you are interested in volunteering for this role, please talk to your section leader who will let you know more.

We get lots of interest from young people wanting to join Scouts, but unfortunately their opportunity to join us is extremely limited because we cannot increase our intake unless we can find additional adult help. So I will make no apology for using this report in asking for your help: We only exist because of the all of us volunteers here at WF14 (Rhydd Covert) Scout Group. So why would you volunteer?

- Make friends and meet people
- Try new things and challenge yourself
- Get outdoors and get stuck in
- Positively impact your community
- Create vital opportunities for young people
- Make memories that'll last a lifetime

If you can only occasionally help, that's okay. Whether you'd like to be an activity planner, tea-maker or craft creator, we appreciate any time you can spare. Talk to any of the leaders, or contact me direct if you want to find out more!

Matt Jennings (Group Chair)



**Scouts**  
14th Wyre Forest  
(Rhydd Covert)

**14th Wyre Forest (Rhydd Covert) Scout Group  
Receipts and payments account**

	Year start date		Year end date
For the year from	01/04/2022	To	31/03/2023

**Receipts and payments**

	2022/23 Unrestricted funds £	2021/22 Unrestricted funds £
<b>Receipts</b>		
<b>Donations, legacies and similar income</b>		
Membership subscriptions	11,617	7,600
Donations	-	750
Legacies	-	-
Loan	-	2,000
Gift Aid	-	-
Camp receipts	3,578	2,227
<b>Sub total</b>	<b>15,195</b>	<b>12,577</b>
<b>Grants</b>		
Maintenence grant	-	-
Other grants	1,000	4,320
<b>Sub total</b>	<b>1,000</b>	<b>4,320</b>
<b>Fundraising events (gross)</b>		
Christmas Post share	117	117
Wyre Forest Lottery	189	69
Easy Fundraising	28	-
Pledged Plod	1,580	-
<b>Sub total</b>	<b>1,914</b>	<b>186</b>
<b>Scout hut income</b>		
Hire of building	-	-
Hire of equipment	-	-
Other Scout hut income	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>
<b>Investment income</b>		
Bank interest	-	-
Building Society interest	-	-
The Scout Association Short Term Investment Service	-	-
Other investment income	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>
<b>Total Gross Income</b>	<b>18,109</b>	<b>19,701</b>
Asset and investment sales, etc.	-	-
<b>Total receipts</b>	<b>18,109</b>	<b>19,701</b>





**Scouts**  
14th Wyre Forest  
(Rhydd Covert)

**14th Wyre Forest (Rhydd Covert) Scout Group  
Receipts and payments account**

	Year start date		Year end date
For the year from	01/04/2022	To	31/03/2023

**Receipts and payments**

	2022/23 Unrestricted funds £	2021/22 Unrestricted funds £
<b>Payments</b>		
<b>Charitable Payments</b>		
Membership subscriptions paid on (National/County/Area/District)	4,398	3,162
Youth programme and activities	5,266	1,601
Adult support and training	-	316
Rent	1,934	-
Water and Sewerage	-	-
Electricity and Gas	-	-
Insurance	189	188
Repairs and Renewals	-	-
Materials and equipment	2,121	3,615
Printing and photocopying	-	-
Contribution to camp costs	-	-
Uniforms Badges etc	1,546	2,682
Other fundraising costs	-	-
Cash float to sections	1,075	1,200
Purchase and fitting out of storage container	-	5,931
Loan repayment	1,000	500
OSM	43	-
Fees and Levies	936	-
<b>Sub total</b>	<b>18,508</b>	<b>19,195</b>
<b>Fundraising expenses</b>		
Wyr Forest Lottery	-	-
Detail 2	-	-
Detail 3	-	-
Other fundraising costs	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>
<b>Total Gross Expenditure</b>	<b>18,508</b>	<b>19,195</b>
<b>Asset and investment purchases, etc.</b>	<b>-</b>	<b>-</b>
<b>Total payments</b>	<b>18,508</b>	<b>19,195</b>
<b>Net of receipts/(payments)</b>	<b>399</b>	<b>2,112</b>
Cash funds last year end	2,452	4,544
<b>Cash funds this year end</b>	<b>2,053</b>	<b>2,452</b>



**Scouts**  
14th Wyre Forest  
(Rhydd Covert)

**Wyre Forest (Rhydd Covert) Scout Group**  
**Receipts and payments account**

Year start date

Year end date

For the year from	01/04/2022	To	31/03/2023
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**Statement of assets and liabilities as at**

	2023 Unrestricted funds £	2022 Unrestricted funds £
<b>Cash funds</b>		
Bank current account	1,853	2,252
Bank deposit account	-	-
Building society account	-	-
Cash/Floats	-	-
<b>Total cash funds</b>	<b>200</b>	<b>200</b>
	<b>2,053</b>	<b>2,452</b>
(agree balances with receipts and payments account)		
<b>Other monetary assets</b>		
Tax claim	-	-
Debts due from the County/Area/District/Group	-	-
Insurance claim	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>
<b>Investment assets</b>		
Investment property - detail	-	-
Quoted investments	-	-
Other investments - detail	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>
<b>Non monetary assets for charity's own use</b>		
Badge stock	-	-
Shop stock	-	-
Other stock	-	-
Land and buildings	-	-
Motor vehicles	-	-
Scouting equipment, furniture etc	5,000	3,500
Storage container	6,000	6,000
<b>Sub total</b>	<b>11,000</b>	<b>9,500</b>
<b>Liabilities</b>		
Accounts not yet paid	-	-
Expenses incurred but not invoiced	-	-
Subscriptions not yet paid	-	-
Loan - Wyre Forest District Scouts £1500 outstanding	-	-
Other liabilities	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>
<b>Total net assets</b>	<b>13,053</b>	<b>11,952</b>

The above receipts and payments account and statement of assets and liabilities were approved by the Trustees on (the date of the Trustee Board meeting that approved the accounts) and signed on their behalf by:

Print Name



**Scouts**

**14th Wyre Forest  
(Rhydd Covert)**

**Scrutineer's Report to  
14<sup>th</sup> Wyre Forest (Rhydd)**

**the Trustees of the  
Scout Group**

I report on the accounts of the Group/District for the year ended .....31<sup>st</sup> March 2023.....

**Respective responsibilities of Trustees and Scrutineer**

As the Group's/District's trustees you are responsible for the preparation of the accounts; you consider that neither the audit nor independent examination requirements of the Charities Act 2011 apply. It is my responsibility without carrying out an audit or independent examination to scrutinise the accounts and to report to you.

**Basis of Scrutineer's Statement**

In accordance with the directions given in the Group's/District's constitution, I have scrutinised the records and the accounts set out on pages .....1..... to .....3.....

**Scrutineer's Statement**

In my opinion the accounts are in accordance with the records produced to me and comply with the constitution.

Just one note to make, that any money given to the sections for "petty cash" should only be given once receipts have been issued to the treasurer so that they can be recorded in the accounts correctly.

Name: .....Sarah Bennett.....

Address: .....290 Chester Road North.....

.....Kidderminster.....

.....DY10 2RR.....

.....

Date: .....8<sup>th</sup> July 2023.....



**Scouts**  
**14th Wyre Forest**  
**(Rhydd Covert)**

**Group Scout Leaders Report**

I have been involved in Scouting since then I have been Cub Scout district commissioner for Cubs before stepping back to return to Cub leadership.

over 40 years !! I did start when I was 15.... Leader for quite a few packs, then Assistant

Then 14<sup>th</sup> WF scout group was started. With just 18 cubs we now stand at over 100 children across 4 full sections, we have 30 leaders, and adult helpers and a full committee. Not bad for 3 years work.

We started Squirrels from scratch with huge thanks to Lucy and her team. Our Squirrel team is headed by Christina – the only problem we have now is where to store all their stuff– but the children absolutely love it. We're sad to see a few of their leaders leaving but so pleased with the new support in place.

Beavers are going from strength to strength, as are Cubs and Scouts. Its also great to see Scouts starting to link with Explorers now and hopefully will come back as young leaders.

I would like to personally thank Julie who has stepped down from the treasurer role after helping us set everything up. Its great to now welcome Kevin in as our new treasurer and a huge thank you to you all for helping us with the new banking system. It saves us so much time, but I do know we are still sorting a couple of children's payments out.

Also a belated thank you to Jonathan for helping us as chairman for the group when we started. This role has been taken over by Matt and the secretary's role has been filled by Nicky. Thank you all.

As with any new group we have had to pay out a lot for equipment for section nights and camps. We couldn't have managed to do this so quickly without one of our parents Ele, helping us out by completing and being successful with local grants - a huge thank you to Ele.

So we're now all set up and running where do we go from here? Well we're not going anywhere. Our sections are full, squirrels have a waiting list - they really need to apply at 2 -3 so they get a place. The leaders will continue to plan and arrange great scouting for all the children. Perhaps more importantly the leaders will continue to work, enjoy, laugh, sigh, despair, bond over everything that happens to ensure our children have the best time ever.

A fantastic team of whom I am extremely proud to look after. Recently a parent asked me how I managed to fit scouting into my life. What they didn't know is I also have a FT job and we all do this for free... and enjoy it.



**Scouts**  
**14th Wyre Forest**  
**(Rhydd Covert)**

Section Reports

**Scouts**

Well what another fun filled year we

have had.

At our last AGM I had the pleasure to award George Ree with his farming badge, he worked really hard on this while working on his family's farm. We were told that this is the first time this badge had been awarded in our district so Well-done George.

The scouts have done a wide variety of activities over the last 12 months, they learnt how to sew by making sock puppets. Becky taught us how to make paracord poppies so that we could wear them on the Remembrance parade, we had a great turn out for the parade and you all looked very smart.

We attended a martial arts evening where everyone joined in and earned a badge.

We celebrated Christmas by making wreaths and songs around the camp fire, Chinese New Year by learning paperfolding, Chinese writing and how to use chopsticks during a game.

We celebrated Burns night around the open fire and had haggis, and neaps, gingerbread cake, iron bru and shortbread as well as playing a few Scottish games.

Scouts enjoyed a night hike and chip shop stop, this is always a favourite with the scouts and leaders.

For one of our challenges we went to Tesco to do a shopping challenge where scouts worked in their patrols and had to provide a day's meal for £6 for a family of 4. They all did amazingly and they put a lot of thought into what they could buy for £6. We then donated the shopping to the food bank.

We visited the new Wyre Forest Fire station where scouts learnt about fire safety and the equipment they carry on the engines. They got to have a go at using the hoses and trying on some of the equipment, I think the leaders had just as much fun as the scouts.

Scouts have been working on their personal challenge badge where they have been learning some sign language and individual challenges.

Alisha decided she liked us that much that she wanted to move up and become an assistant scout leader.

We also welcomed Phil who joined us as an assistant scout leader after a break from scouting.

I just want to say Thank You to the Scout leader team as it wouldn't be able to run without your help and dedication. So, thank you Becky, Alisha, Tayla, Katie and Phil.

And a last Thank You to all of the Scouts, its great to see you grow in confidence over the years and to learn new skills along the way.

Sam Walker

Scout Leader



**Scouts**  
**14th Wyre Forest**  
**(Rhydd Covert)**

**Cubs**

Another fab year with so much which has helped us make a great

support from leaders, helpers and parents year of memories for our Cub scouts.

At present we have 39 Cubs whilst is over the normal maximum number due to when we started this new group with a joint cub / beaver section, we do have enough leaders to cover this ratio and we are so lucky to have this huge safe fun place to meet.

We have done a few camps – our remembrance day camp was a lovely experience with badge work and a beautiful remembrance day service with cubs writing their own pieces to read- very heart moving.

We've also had a Hard nut camp and more recently Im a celebrity camp. When the AGM happens we will have completed our latest camp – the Wild West – its great to see 38 cubs attending this camp.

We have covering much badge and challenge work throughout the year from rockets to boats, from kites to giant balloons.

Our leader team compromises of Emily , Charlotte, Emma, Lewis, Sean and Josh, our occasional helpers Lewis and Neil have now signed up as assistants plus we have new parent helps joining us in September.

Over the next year we have a large number moving up to Scout s, the majority of whom will have gained the highest award for Cubs – The Silver Award.

Rachel Setchell

Cub Leader



**Scouts**

**14th Wyre Forest  
(Rhydd Covert)**

**Beavers**

Another year passes at WF14 and we people! Our Beavers group has assistant, Kelly. So welcome to our badge work, and introduced our first round of squirrels moving up to Beavers which we must say, have settled in very well.

are now bursting at the seams with young expanded to 24, and have also recruited a new group, Kelly. This year we have done a lot of

Christmas 2022 saw an amazing evening out to visit Santa at the safari park, which all the children (and leaders) thoroughly enjoyed, even though it was possibly the coldest spell ever. They all did great.

We will have just completed our first district camp under canvas by the time this gets sent out, and for most of our Beavers, their first night away.

Thank you to all of the parents for their support and leaders for making each week fun and engaging for the kids.

WF14 Beavers



## Scouts 14th Wyre Forest (Rhydd Covert)

### Squirrels

In September 2022 leadership of the group transferred to section  
The transition was made easily  
Lucy Greenwood in establishing the Drey.

Squirrel section of 14<sup>th</sup> Wyre Forest Scout assistants Christina Quinn and Lucy Bates. thanks to the hard work of founding leader

We have operated at full capacity since this time and currently have 3 section assistants Bella, Marie and Esher supporting us. Soon to be joined by Emma who is undertaking her training to replace Libby who stepped down in April 2023.

Since April we have been requesting at least 1 parent helper each session to support us in running our outdoor sessions which has been very successful.

We currently have 20 children and have proudly seen 7 move up to Beavers, 4 to our colony and 3 to other district groups. Having inherited a hefty waiting list, as of April, we have now offered a place to all those children and have 6 due to start this September.

We have enjoyed planning a wide range of activities including:

Exploring Rhydd, finding and burying Acorns like real Squirrels

Running a role play animal hospital

Cooked toast, popcorn and marshmallows on the campfire

Got up close with a selection of exotic animals during a visit from a mobile zoo

Made Halloween Slime and Ghastly Potions!

Celebrated American Thanksgiving with traditional dishes

Made Christmas Cards for residents at a care home

Visited Santa at Severn Valley Rescue

Built houses of bricks, sticks and biscuits! And rehomed some Eggs!

Performed our own Fairy Tales stories and held a Eurovision campfire song contest!

Learnt about the all countries forming Great Britain, before taking part in the district St Georges Day parade and celebrating the Kings Coronation.

Met some real life superheroes, a police officer, nurse, midwife and vet!

Transformed our very own wellbeing garden, weeding, planting and growing vegetables.

Navigating our roles as new leaders has been challenging but very rewarding. It has been a joy and a privilege to watch all the children grow in confidence, build friendships and explore their imaginations and the world around them!